

## Thiruvalluvar College, Papanasam Internal Quality Assurance Cell (IQAC)

## IQAC Minutes of Meeting (2019-20)

| Date       | Resolution                                                                                                                                                                                                                                                                                           |
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|            | <ol> <li>Decided to prepare academic calendar for the year 2019-202 and prepare general time- table for all major courses.</li> <li>Discuss about to conduct internal examination by following university guidelines.</li> </ol>                                                                     |
| 14/06/2019 | <ol> <li>Decided to recommend conducting national / international level seminars by various departments using plan funds.</li> <li>Decided to recommend conducting department level workshops on the revised curriculum.</li> <li>Decided to insist on the teaching department to convene</li> </ol> |
|            | meetings of parent teacher association at class level in order to<br>evaluate the students' performance in internal assessments as well<br>as previous semesters' university level examinations.                                                                                                     |
| 19/07/2019 | <ol> <li>Successfully completed the preparation of academic calendar for<br/>the year 2019-2020 and prepared general time-table for all major<br/>courses.</li> </ol>                                                                                                                                |
|            | 2. Conducted parents – teachers meeting for First year students.                                                                                                                                                                                                                                     |
|            | 3. Organized two days international conference on "Buddhism and                                                                                                                                                                                                                                      |
|            | Tamizhism in south Asian countries".                                                                                                                                                                                                                                                                 |
|            | <ol> <li>Conducted Yoga Day Programme for NCC students.</li> </ol>                                                                                                                                                                                                                                   |
|            | 5. Conducted disaster management awareness training for NSS                                                                                                                                                                                                                                          |
|            | students.                                                                                                                                                                                                                                                                                            |
|            | <ol><li>Organized three days conference on "Entrepreneurship<br/>Management".</li></ol>                                                                                                                                                                                                              |
| 01/10/2019 | <ol> <li>To discuss about conducting various training programmes for<br/>students' employability.</li> </ol>                                                                                                                                                                                         |
|            | 2. To conduct department's association meeting.                                                                                                                                                                                                                                                      |
|            | 3. To convey the internal marks of students to their parents by post. And also discuss to inpose weak students with the help                                                                                                                                                                         |
|            | of special coaching by concerned staff.                                                                                                                                                                                                                                                              |
|            | 4. Decided to organize state level Quiz competition.                                                                                                                                                                                                                                                 |
|            | 5. Decided to recommend to subscribe for journals and newspapers for library.                                                                                                                                                                                                                        |
|            | <ol> <li>Conducted special classes for TNPSC Examinations to our college<br/>students.</li> </ol>                                                                                                                                                                                                    |
|            | <ol><li>Organized one day conference on "life skill education<br/>Programme".</li></ol>                                                                                                                                                                                                              |
|            | <ol><li>Training Programme for "English for employment" to our college<br/>students organized by Department of English.</li></ol>                                                                                                                                                                    |
| 10/12/2019 | <ol> <li>Department of Mathematics and Department of Commerce (SF)<br/>conducted their association inaugural function.</li> </ol>                                                                                                                                                                    |



|            | <ul><li>5. Successfully conducted the state level symposium by Department of Computer science.</li><li>6. Organized state level Quiz competition by Department of P.G &amp; Research Centre for Commerce.</li></ul> |
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|            | To motivate students to involve themselves in Entrepreneurial activities through conducting various awareness programs and workshops.                                                                               |
| 06/02/2020 | 2. To encourage students to participate in on-campus and off-<br>campus interviews and get placed on that basis organized one<br>day programme for "Employment opportunity and guidelines"                          |
|            | 3. To encourage sports students to participate in the National Level Competitions                                                                                                                                   |
|            | 4. To maintain a clean and green campus.                                                                                                                                                                            |
|            | 5. To increase the usage of ICT Tools by the Faculty members.                                                                                                                                                       |
|            | <ol><li>To organize workshops on enhancing the soft skills and learning<br/>skills of the students</li></ol>                                                                                                        |

IQAC Coordinator
THIRUVALLUVAR COLLEGE
POTHIGAIADI, TANA P.O.
VICRAMASINGAPURAM - 627 425



Principal
THIRUVALLUVAR COLLEGE
POTHIGAIADI, TANA P.O.
VICRAMASINGAPURAM - 627 425.